

BYLAWS OF THE EXETER RUN CLUB

September 9, 2017

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I. NAME

The name of the organization shall be "Exeter Run Club" hereafter referred to as "the Club".

II. PURPOSES

Section 1. Nonprofit Purposes

IRC Section 501(c)(3) Purposes This corporation is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code.

Section 2. Specific Objectives and Purposes

The Club is organized to provide a structured organization for the purpose of promoting running as a sport and healthy lifestyle within our community. In furtherance of our purpose, the Club hosts group runs, fun runs, training runs and programs on the road/trail/track, hosts education lectures about topics of interest for runners, recognizes club members for achievements, hosts social events for members, and all such other things as may be conducive to the encouragement of running. The Club will also host other fitness/endurance related activities, including but not limited to group exercise, cycling, and snow-shoeing. The Club also engages in community activities, to publicize by appropriate means, the benefits of running as a means of physical fitness to improve the health status of people in our community.

III. AFFILIATION

The Club shall be a member of Road Runners Club of America (RRCA) or other as decided by the board on an annual basis. This Club will submit a portion of the annual dues as membership in that body shall require.

IV. MEMBERSHIP

Membership in the Club will be on an annual basis starting on the day of registration and continue for 12 months. Anyone age 18 or over at time of registration may join the Club without regard to race, creed, color, national

origin, gender, sexual orientation, physical condition, or age. Individuals who wish to participate in the activities of this organization shall submit dues annually, complete an annual application for membership, which includes agreeing to follow the Club's code of conduct, and sign a waiver of liability for participation in all Club activities. Members shall be expected to abide by these bylaws so that the objectives of the Club are achieved. Note that non-members of the Club can participate in events/activities such as group runs, group cycling, etc. with the exception of specific membership-only conducted events.

V. DUES

Each member shall pay dues as determined by the Board of Directors. All memberships will be for a 12-month period beginning the month of registration.

VI. MEETING OF THE MEMBERSHIP

The Board of Directors shall hold an annual election each year during a period the President or, in his absence, the Vice President shall designate. The Board of Directors shall hold no less than four (4) Regular meetings, including the annual membership meeting. Special meetings of the Board of Directors may be called by the President with at least twenty-four hours (24) advance notice, or by any three (3) Board members with at least five (5) days written notice. Such notice by the President or at least three board members shall include a statement of the purpose of the special meeting. A quorum shall consist of a majority of the members of the Board of Directors, excluding vacancies. The regular location for all meetings shall be specified at the announcement and can be changed as needed. The date, time and location of any annual, regular or special meeting can be changed by the President with at least twenty-four (24) hours advance notice to all Board members. A director may appear at a meeting of the Board by proxy.

VII. BOARD OF DIRECTORS AND ELECTIONS

The general membership elects Officers on an annual basis.

A. Board responsibilities. The Board is the governing authority and has complete oversight over the management of the Club's affairs. It carries out all the objectives and purposes for which the Club is organized. This general mandate includes, but is not limited to, setting Club policy, financial oversight, strategic planning, fundraising, legal oversight, determining and monitoring the Club's programs and services, elevating the Club's public image, and hiring of any employees or independent contractors.

B. Duties of Officers:

1. President - to preside over meetings, call any special meetings, and to appoint committees and chairpersons thereof with approval from the Board.
2. Vice-President - to assume the powers of the President in his/her absence, and to take on special assignments as requested by the President.
3. Secretary - to record minutes at all meetings in accordance with Roberts Rules of Order, to keep a file of such minutes, oversee the election process for all board members, and, when requested by the President, to accept assignments involving correspondence and the keeping of records.
4. Treasurer - Oversee the budget planning process, ensure adequate income available to achieve the budgeted expenses, safeguard the organizations assets, draft financial policies for board approval, anticipate and report financial problems, ensure the Board receives regular and accurate financial statements and that the Board members understand the information presented, ensure federal, state, and local reporting takes place, and other duties as requested by the President.

5. At-Large – the number and duties of at-large members shall be at the discretion of the preceding Board.

C. Eligibility: All Board Members must be dues paying members of the organization and in good standing.

D. Term of Office: Term of office shall be one year (12 months), beginning with or at the close of the annual membership meeting. The President will appoint any Board seat vacated during a term, with approval by the Board within 60 days of resignation of the seat. Appointed terms will end with the term of the seat, which is at the close of the annual membership meeting.

E. Elections: All Board members shall be elected by a majority vote of those present at the annual membership meeting, by absentee ballot, by proxy, and/or online voting as applicable.

F. Procedural requirements: Parliamentary procedure will be carried on at meetings, and every effort will be made to discuss any measures coming before the group. A majority vote of the Board of Directors members present is necessary to pass ordinary measures. All measures shall be deemed ordinary except those proposing a bylaw amendment. No official meeting shall be held unless a quorum is present.

G. Termination of Board members: A Board member may be removed from the Board at any time by majority vote.

H. At the first meeting of the newly elected Board of Directors, the Board members shall elect the officers of the organization.

VIII. COMMITTEES & TASK FORCES

The Board of Directors has the authority to create committees and task forces, appointment members, and dissolve committees and task forces as it deems appropriate to carry out the purpose of the Club. The Board will define the duties and deliverables for all committees and task forces and outline the performance expectations for all members of a committee or task force. All committee and task force members serve for one year or a term as defined by the Board of Directors. The Board is kept informed of the activities and progress of all committees and task forces, and the Board has oversight duties in regard to the final outcome approval, acceptance or rejection, ratification of the actions of a committee or task force. (The committees may include race committees, membership, sponsorship, newsletter/website, special programs – youth, beginning, walking, etc.)

IX. FINANCES

The Board establishes an annual operating budget and sets membership dues and event entry fees to support the budget. The Board may authorize the President and/or any officer to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Club with approval of the Board majority. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Club are signed by authorized officers and in accordance with policies and procedures adopted by the Board. All monies for the Club are deposited to the credit of the Club in banks that are members of or whose deposits are insured by the Federal Deposit Insurance Corporation or other government insurance agency. No Club funds may be deposited in the personal account of a member of the Board. The treasurer reviews the status of the general fund at least quarterly. At the same time, he/she reviews a forecast of estimated deposits and disbursements for the succeeding quarters. If the President and the treasurer determine that the balance of general funds exceeds the amount required for routine operating expenses, then the excess funds may be invested as authorized by the Board.

X. SAVINGS CLAUSE

Failure of literal or complete compliance with provisions of the bylaws with respect to dates, times and notice, or the sending or receipt of the same, or errors in phraseology of notice of proposal, do not invalidate the actions or proceedings of the members at any meeting, as long as the members judge (by majority vote) that no substantial injury to the rights of members has occurred.

XI. TAX STATUS AND DISSOLUTION

No part of the net earnings of the Club inures to the benefit of, or is distributable to, its members, trustees, officers, or other private persons; except that the Club may pay reasonable compensation for services rendered and may make payments and distributions in furtherance of the purposes set forth in Article II. No substantial part of the Club's activities can be the carrying on of propaganda or otherwise attempting to influence legislation. The Club may not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office.

Regardless of any other provision of these articles, the Club may not carry on any other activities not permitted to be carried on by a corporation (a) that is exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code or (b) contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Upon dissolution of the Club, the funds in the treasury, after all creditors have been paid, shall go to a 501(c)(3) nonprofit organization with a similar purpose to the Club's or a 501(c)(3) nonprofit organization as agreed to by the Board of Directors.

XII. AMENDMENTS TO THESE BYLAWS

These bylaws may be amended by two-thirds of the voting membership as follows: (a) a proposed amendment must be submitted in writing to the Club President at least 30 days preceding a Board of Directors meeting; (b) the Board by majority vote determines its position for, against, or for with a recommended change; and (c) the Board returns the proposal along with its position to be included in the notice for a vote by the membership.

A proposed amendment, which has not been recommended by the Board and has been defeated may not be resubmitted until at least one year has intervened. The board determines, in its sole discretion, whether an amendment is sufficiently similar to one previously considered to be governed by this subsection.

An amendment becomes effective upon adoption, unless another date is specified as part of the amendment.

The board may renumber, revise, codify and correct any provision in these bylaws to eliminate errors, to correct spelling and grammar, to provide consistent numbering and to bring about proper order and sequence, but in so doing it may not change the meaning of any provision.